THE COMPUTER CONNECTION
SAUK COMPUTER USER GROUP

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August Meeting Minutes
August 9, 2025

Meeting was called to order at 1 p.m. by Neal Shipley. 2 guests and 14 members were in attendance.

Neal conducted the question-and-answer session for approximately 45 minutes. Neal then presented the program with a number of windows tips, including the differences that result in selecting with the mouse wheel button as opposed to the other mouse buttons.

The business meeting was then held. Joe Fornero gave the Treasurer's report which showed a current balance of $1,435.39. On motion of Gloria seconded by George the report was approved unanimously. Drawings were then held for a number of prizes.

The board meeting will be Wednesday at 5 p.m. at Angelos in Sterling.

The next meeting will be Sep, 13 and John Miller will do a program on cloud storage.

Respectfully submitted, John Miller, temporary substitute Secretary

BOARD MEETING MINUTES FOR AUGUST 13, 2025

Jokes

Meeting was called to order by: Neal

Attending the meeting were: Neal, Joe1, Cheryl, Gloria, George, Joe2, Lorraine, Tom, and Nancy.

Treasurer's report was presented by: Joe1

Discussion Highlights: 1) Tips to be put in newsletter or email; member contact information to be put in a list as email or phone number;

2) Website to be updated?

3) No newsletters after December 2025.

Future Programs: John Miller on Cloud Storage for September meeting.

Adjournment: Motion by Gloria, 2nd by Joe2.

Respectfully submitted by Nancy Rich, Secretary

My wife told me she'd slam my head on the keyboard if I don't get off the computer.

Don't worry guys, i think she's jok-inejkodoworkfjcjksko e394oo2oc2i2fkf2u u3ug25r2u

My grandad asked me how to print on his computer...

I told him it's Ctrl-P. He says he hasn't been able to do that for ages.

Quick Tip 74: Screen magnifier
By Chris Taylor

Magnifier is a tool built into Windows that allows you to zoom in to any part of the screen. It is a great way to examine things more closely.

To activate *Magnifier*, press the Windows key and the plus key.

The screen will zoom in, centering on the current position of the mouse pointer. To zoom in further, press the Windows and plus keys again. Zoom out by pressing the Windows key and the minus key.

While zoomed in, you can view a different area of your screen by moving the mouse pointer to an edge of the screen. You can continue interacting with your programs, such as typing in a document. The view will automatically remain centered around the text insertion cursor as you type.

You can adjust the initial zoom and zoom increment by pressing Win+i to load *Settings* and drilling down to *Accessibility > Magnifier*.

To cancel *Magnifier*, press the Windows key and the Esc key.

By Chris Taylor, President
Ottawa PC Users' Group, Ontario, Canada (https://opcug.ca)
chris.taylor (at) opcug.ca

Renaming Multiple Files

By Alan German

Renaming one file in Windows is simple; just click on the file in File Explorer to highlight the name which can then be typed over or edited as desired. But, what if there are 12 files (or 1200), with names like 20241019_103224.jpg, that need to be renamed in a logical sequence? Sure, you could edit them one-by-one but a much more efficient method is to use a purpose-built utility program that can apply a naming template to all the slides automatically. Enter Advanced Renamer, a single-minded program from software developer Kim Jensen, that makes renaming multiple files a breeze.

When downloaded and installed, running the program displays a main screen that initially may seem a little daunting. However, the first topic in the online user guide is *Getting Started* and this provides simple, clear instructions, together with an annotated screenshot, of the four-step process to batch rename a group of files.
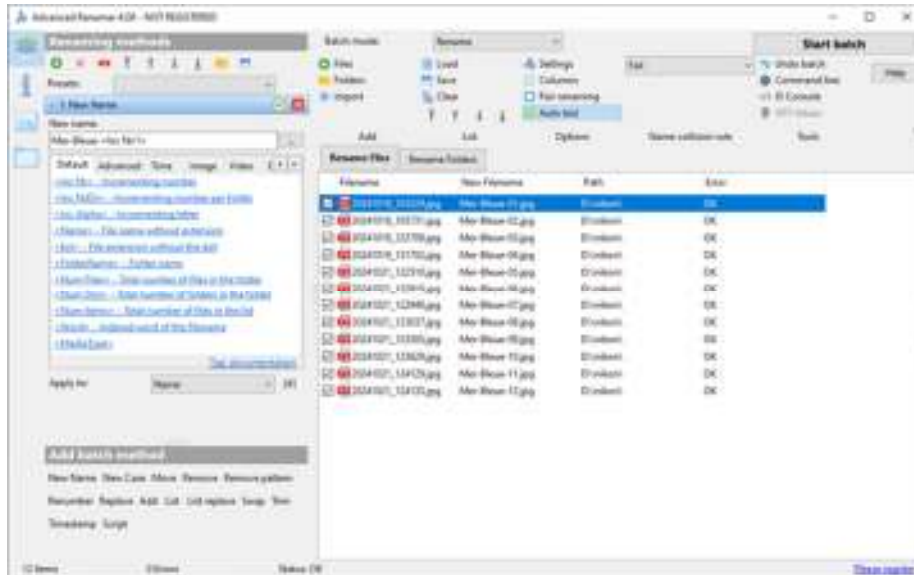
Firstly, the files to be renamed can be selected by clicking on the *Green plus sign/File* menu item under *Batch Mode*. This loads a standard file-browse window where multiple files can be selected for processing.

Next, selecting *New name* from the *Add batch method* area on the lower-left side of the window provides a text box where a template for the new file name can be developed. Text can be typed into this box and supplemented by any of a number of pre-defined entries. For example, one commonly-used construct is to add the entry *<Inc Nr> - Incrementing number* in order to include sequence numbers in the file names.

In the example shown in Figure 1, the initial file name, 20241019_103224.jpg, has been renamed to Mer-Bleue-01.jpg and this format has been automatically applied to the remaining files that have been selected for renaming.

Figure 1. Files renamed using Advanced Renamer

The third, very useful, step is to review the set of new file names that are now displayed in the main program window. The template can be adjusted should the previewed results not be precisely those desired.

Finally, the *Start batch* control button is pressed to initiate the renaming process.

As its name suggests, Advanced Renamer has many more complex features, including the ability to change the case of text, use date and time information, conduct partial naming using search patterns, use music file tags and digital image metadata, and copying or moving files and folders. These advanced options provide a range of exceptionally flexible file and folder renaming constructs.

The program is available for Windows (64-bit only) and Mac computers. The User Guide is very comprehensive with clear descriptions of the available features together with a number of useful examples. And, while the program's interface may initially seem somewhat complex, it is actually very easy to perform a simple batch file renaming process for a specific group of files which is the most likely requirement for the majority of users.

Bottom Line

Advanced Renamer (Freeware) Version 4.08 Kim Jensen https://www.advancedrenamer.com

By Alan German Ottawa PC Users' Group, Ontario, Canada (https://opcug.ca) alan.german@opcug.ca

Cool Things
Windows 11 has new keyboard shortcuts

Learn New Keyboard Shortcuts and they're worth learning

:• Windows Key-W to open the Widgets panel

• Windows Key-A to access the Quick Settings

• Windows Key-Z to access Snap Layouts

• Windows Key-K to cast media

A couple of the best keyboard shortcuts are still in place from Windows 10, including Windows Key-V

to show clipboard history and Windows Key-Shift-S for the screenshot tool.

At the Club meeting it was mentioned that it would be nice if a tip from the presentation could be put in the newsletter. So here goes...*Mouse Tips*

This tip will be on changing the default mouse cursor, both the size and the color. I notice a lot of times it's very difficult to see a white mouse on a white page or a black mouse against a dark desktop and often the size is very small adding to difficuly in finding where mouse is. Let's change the color & size.

In Windows 11 you'll find this by going to Settings | Accessibility | Mouse Pointer & Touch.

With Windows 10 go to Settings | Ease of Access | Mouse Pointer. Here there are choices for White, Black, Reverse (Inverted) & bright colors. I like the yellow or orange for most purposes. Also note the slider the increase pointer size. Drag it to the right to increase, usually a 2 or 3 setting is good.

While in this area, note the option to adjust the slider for Text Cursor size also. (I-beam in text documents)

The speed that the mouse pointer moves in relation to the travel of your finger or mouse can be changed as well. In 10 go Settings | Devices | Mouse or for Win11 Settings | Bluetooth & devices | Mouse. Move slider to right for faster response to suit your liking. Scrolling sets how many lines of text advance as the scroll wheel is used.

Also under Bluetooth & Devices, IF you're using a laptop, are Touchpad settings. If you experience the cursor randomly jumping around and making undesired changes, you might be dragging the heel of thumb on touchpad at times. There is a switch to turn it Off/On and if you have a mouse, a switch to disable trackpad when a mouse is plugged in. This can help when predominately using the mouse and will revert to full-time pad when mouse is removed.

Zoom Sessions

Neal is hosting a weekly evening Zoom; (Each Friday) @ 7:30 PM Central Time

https://us02web.zoom.us/j/3975898877?pwd=RjF5ZTM3R25qNXhHRjdWRVAzQ1M2Zz09

Meeting ID: 397 589 8877   Passcode: 4ukxAh

Phone users:

Dial by your location   +1 312 626 6799 US (Chicago)

Meeting ID: 397 589 8877   Passcode: 936460

You're welcome to check in and visit, or ask a question, maybe even get an answer.

Scanning this QR code should take you to our web page.

There will be a Question & Answer time. Bring any questions you have about your computer or problems you may be having.
It will be conducted by:
Neal Shipley

The next meeting of the Sauk Computer User Group will be

September 13, 2025

Question & Answer : 1 PM

Presentation: 2 PM

Business Meeting : 3 PM

Place: **Whiteside Senior Center**
1207 West 9th Street
Sterling, Illinois 61081

JOHN MILLER WILL BE DOING A PRESENTATION ON CLOUD STORAGE